

WALPOLE PUBLIC SCHOOLS
135 School Street
Walpole, Massachusetts 02081
Tel: 508-660-7200 Fax: 508-668-1167
www.walpole.ma/walpoleschools.htm

Lane Change Checklist

Name: Jean Kenney School: Fisher

Current Lane: M+30 Lane requested: M+45

School Business Office has been notified by November 1 of the prior year. Approval letter from superintendent for lane change has been received.

Identify all courses with respective credit(s) to be applied to the lane change request:

Teaching Reading Effectively	#578 Framingham State College	3 credits
Managing Difficult Behavior in the Classroom #	703 Framingham SC	3 credits
Integrating Technology in the Classroom #	801 Framingham SC	3 credits
Assisting English Language Learners #	2218 NCTA	3 credits
	Total	12 credits

Identify approved in-district credit(s) to be applied to the lane change request:

Mentoring New Teacher 2009-2010 3 credits

Official original transcripts for courses applied to lane change are attached. (Photocopies will not be accepted as documentation.)

Approval form(s) for in-district credit(s) are attached.

Note: Lane changes will take effect on the first pay period of the school year provided all documentation is received before September 1. After September 1, lane changes will be implemented on the first pay period following the receipt of all required documentation.

Signature

Date